

Head Stage Carpenter

Union Arts Center, home of ACT Theatre & Seattle Shakespeare Company, has an exciting opportunity for a Head Stage Carpenter. Union Arts Center (UAC) is a newly merged theatre company that is an important voice in the Pacific Northwest for contemporary and classical works. The Head Stage Carpenter provides integral assistance in stage operations, with efforts focused on supporting final rehearsals, previews, and performances. This position builds the backstage track for all UAC season productions, with productive and solutions-oriented collaboration with other stakeholders as necessary. This role is responsible for upholding the utmost safety standards backstage as well as ensuring the integrity of the show is maintained upon opening. This position operates under the terms of a collective bargaining agreement with IATSE Local #15.

The hourly pay for this position is \$34.37 per hour. Benefits include health insurance, pension, vacation and holidays, per the IATSE Local 15 Collective Bargaining Agreement. Additional benefits include Paid Sick and Safe Time, discounted parking, and complimentary tickets to UAC productions.

Please email your resume and a brief cover letter outlining your interest in the position and your qualifications at work@unionartscenter.org.

Roles & Responsibilities include:

- Successfully performs large scene changes either backstage or in full view of the audience, which may involve movement of furniture, set pieces, and properties during technical rehearsals and performances
- Skillfully operate winches, elevators, fly system, physically maneuvering or lifting items, or any combination of the above, during scene changes
- Assist with maintenance of backstage areas to consistently provide a clean and safe workplace
- Perform detailed daily checks of all stage equipment and promptly report any repair needs to relevant department heads
- Conduct thorough preparation of any properties for each performance that need to be renewed, including food or drink preparation, documents or other articles destroyed during the course of action
- Collaborate productively with proactive and productive communication with Stage Management, Wardrobe, and other teams and departments to ensure smooth running of the show
- Learn and conduct accurate placement and tracking of all properties and furniture during tech week, maintaining efficiency throughout the production
- Perform high-priority repairs to props and scenery, as needed
- Consistently reproduce technical accuracy in all performance-related duties
- Assist with any duties necessary for smooth running of the show

- Maintain appropriate documentation of all performance-related duties
- Attend rehearsals as requested
- Provide support for all Stage Operation needs, i.e. assist in light hang and focus
- Attend brush-up or understudy rehearsals.
- Participate in organization-supported intentional learning efforts, including events relating to understanding institutional racism, building cultural competency, and exhibiting a commitment to Equity, Diversity, Inclusion, Accessibility, and Belonging
- Other duties as assigned

Experience & Qualifications

- Demonstrated experience in technical theatre including broad experience with backstage procedures and use of theatrical equipment
- Demonstrated practical skills and basic knowledge of scenic construction, metalworking, tools and theatre equipment
- Demonstrated practical skills and basic knowledge of theatrical lighting and electrics
- Experience and operating knowledge of automation, hydraulic/pneumatic lifts, and other backstage equipment
- Strong ability to work collaboratively as a team member and cross-departmentally
- Experience with maintaining a productive and solutions-oriented attitude during times of increased work pressure and time constraints, such as tech week
- Ability to lift, push, or maneuver up to 50 lbs. repeatedly, either alone or with assistance from others
- Comfortable with working at height, such as climbing ladders, using personnel lifts and conducting tasks in high places
- Proficient in Creative Connors automation programming, ability to conduct basic Microsoft 365 tasks (operating email, accessing files on SharePoint)
- Flexibility in scheduling as weekend and evening work will be required based upon production calendar
- Ability to pass a background check conducted under Fair Chance Employment legal standards
- Must possess a valid driver's license and maintain a safe driving record to operate company or rented vehicles

Equity and Inclusion

Union Arts Center is an equity opportunity employer and does not discriminate against employees or job applicants on the basis of race, color, religion, creed, sex, age, national origin, military and/or veteran status, disability, sexual orientation, gender identity or expression, neurodiversity, education, socio-economic status, cultural affiliation, language, marital or family status, genetic information, political ideology, actual or perceived status as a victim of domestic violence, sexual assault, or stalking



or any other status or condition protected by the applicable federal, state, or local laws or other characteristics prohibited by law.

Compensation

The hourly pay for this position is \$34.37 per hour. Benefits include health insurance, pension, vacation and holidays, per the IATSE Local 15 Collective Bargaining Agreement. Additional benefits include Seattle Paid Sick and Safe Time, discounted parking, and complimentary tickets to UAC productions.

Application Process

Please email your resume and a brief cover letter outlining your interest in the position and your qualifications at work@unionartscenter.org.

If accommodations are needed to begin the application process, please contact work@unionartscenter.org.